



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____
Attention: _____

Date: December 7, 2023
Quotation #: PS 023-12-186
ABC: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this form duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p>Procurement of Office Equipment:</p> <p>REFRIGERATOR:</p> <p><i>Delivery Address</i> OSG Main Building, 134 Amorsolo St. Legaspi Village, Makati City</p> <p><i>Minimum Specifications:</i> Dimension (est. W x H x D): 525 mm x 1135 mm x 555 mm Capacity: 6.0 cu Ft Single Door With Freezer Inclusive of accessories such as trays Smart Inverter Semi Auto Defrost Inclusive of VAT, Delivery Charges, and Other Charges Delivery Period: On or before December 15, 2023, or within 5 days upon receipt of PO Warranty: At least 2 year on parts and compressor</p> <p><i>Note: The supplier is required to submit Brochure of the offered brand, and must present a Certificate of Authorized Dealer/Seller of the Offered Brand. Suppliers will be allowed to deviate from the requirements of this RFQ and attached Technical Specification provided that said deviations will be greater than those stipulated. Furthermore, any and all deviations should be listed and explained in detail within their proposal under a separate and dedicated provision.</i></p> <p>(Price Vat-Included)</p>	4	UNIT			

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within _____ days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for above P500K);
 - d. Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above; Notarized OSS is required.);
 - e. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.


ANNA LORRAINE C. ALVAR / MA. DESIREE C. ANDAYA
SIGNATURE OF CANVASSER

For more information, you may contact us:
Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174

Please send your quotation to:

rfq.osgprocurement@gmail.com

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Rev.00 (05 July 2018)
